



**EXPERIENCE**

**- READ CAREFULLY BEFORE BEGINNING THIS SECTION -**

List all periods of employment and unemployment for the last TEN years, starting with the most recent and working back. Start with present employment, including current employment with the City. Indicate any discharge or forced resignation. List periods of U.S. Military Service and previous service with the City of Culver City regardless of when they occurred. List separately different positions with the same employer. Give complete information – **A resume does not substitute for this section.** If you need additional space, please photocopy the EXPERIENCE section of the application prior to beginning or attach additional sheets, using this format only.

FROM	TO	Title of Your Position:	Number of Hours worked per week:	Number of Employees you supervised:
Month Year	Month Year			
Company or Employer:		Duties of Your Position:		
Address:				
Phone Number:				
Supervisor's Name:		Salary \$ _____		
Supervisor's Title:		Reason for leaving or wanting to leave if presently employed: <input type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Annual		
Are you currently Employed? <input type="checkbox"/> Yes <input type="checkbox"/> No    If Yes, may we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				

FROM	TO	Title of Your Position:	Number of Hours worked per week:	Number of Employees you supervised:
Month Year	Month Year			
Company or Employer:		Duties of Your Position:		
Address:				
Phone Number:				
Supervisor's Name:		Salary \$ _____		
Supervisor's Title:		Reason for leaving: <input type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Annual		

FROM	TO	Title of Your Position:	Number of Hours worked per week:	Number of Employees you supervised:
Month Year	Month Year			
Company or Employer:		Duties of Your Position:		
Address:				
Phone Number:				
Supervisor's Name:		Salary \$ _____		
Supervisor's Title:		Reason for leaving: <input type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Annual		

FROM	TO	Title of Your Position:	Number of Hours worked per week:	Number of Employees you supervised:
Month Year	Month Year			
Company or Employer:		Duties of Your Position:		
Address:				
Phone Number:				
Supervisor's Name:		Salary \$ _____		
Supervisor's Title:		Reason for leaving: <input type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Annual		

FROM	TO	Title of Your Position:	Number of Hours worked per week:	Number of Employees you supervised:
Month Year	Month Year			
Company or Employer:		Duties of Your Position:		
Address:				
Phone Number:				
Supervisor's Name:		Salary \$ _____		
Supervisor's Title:		Reason for leaving: <input type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Month <input type="checkbox"/> Annual		

**CONDITIONS OF EMPLOYMENT**

Before date of hire, applicant must pass a medical examination (including a drug screen), be fingerprinted, and upon appointment be required to submit proof of U.S. Citizenship or legal right to remain and work in the U.S.

**NOTE: Read carefully before signing**

I have read and understand the above information pertaining to this application. I hereby certify that all statements made in this application are true and complete and that misstatement of material fact will be subject to disqualification or dismissal. Further, I give my consent to contact former employers, references and physicians fully release same from any liability regarding information provided in connection with this application or subsequent employment.

Thank you

\_\_\_\_\_  
Signature

Date:

APPLICANT NAME (print):	POSITION APPLIED FOR:
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**CONVICTION RECORD (required from all applicants)**

Acceptance of the application of a person convicted of a crime depends upon the nature of the conviction and the conduct of the applicant subsequent to the offense. Convictions will be evaluated on a job related basis and will not automatically disqualify some one for further consideration. Answer this section truthfully, including both minor and serious offenses of which you were convicted. Any omissions may be grounds for rejection of the application, removal from the eligible list or dismissal from position.

Have you ever been convicted or a breach or violation of any ordinance or law other than a minor traffic violation?  Yes  No

If yes, provide the information requested below for each conviction continuing on back of page if necessary. Be specific, give name and code number of offense, not simply misdemeanor or felony.

OFFENSE	OFFENSE	OFFENSE
DATE	DATE	DATE
LOCATION	LOCATION	LOCATION
SENTENCE/FINE	SENTENCE/FINE	SENTENCE/FINE

**TRAFFIC CITATIONS (Only complete for jobs requiring a valid driver's license)**

List below all court convictions for minor traffic violations (signals, turns, stop signs, etc. excluding those where the fine or bail was \$50 or less) which occurred during the last three (3) years and all major violations (drunk driving, hit & run, reckless driving, etc.) which occurred during the last seven (7) years. Use back of this page for additional space.

VIOLATION	VIOLATION	VIOLATION
DATE	DATE	DATE
LOCATION	LOCATION	LOCATION
SENTENCE/FINE	SENTENCE/FINE	SENTENCE/FINE

**VOLUNTARY STATISTICAL INFORMATION**

This voluntary information is requested to assist the City in complying with Federal and State reporting requirements. The data you provide will be detached from your application and used only for research purposes. All information in this section is confidential; no one connected with the hiring process will have access to this information.

NAME	DATE	AGE
MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>	POSITION APPLIED FOR	

**RACE/ETHNICITY**

Definitions for Race/Ethnicity as defined by the United States Equal Employment Opportunity Commission (EEOC). This information is used for reporting purposes only, as required by the EEOC.

- AMERICAN NATIVE/  
ALASKAN NATIVE      All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.
- ASIAN OR PACIFIC  
ISLANDER      All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. (I.E. China, Japan, Korea, Samoa and the Philippine Islands)
- BLACK, AFRICAN  
AMERICAN      (not of Hispanic origin) All persons having origins in any of the racial groups of Africa.
- HISPANIC      All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- WHITE, CAUCASIAN      (not of Hispanic origin) All persons having origins in the original peoples of Europe, North Africa or the Middle East.

**I FIRST LEARNED OF THIS JOB OPENING THROUGH (Check one option only):**

- |  |   |
|--|---|
| <input type="checkbox"/> Visited City Hall/Personnel<br><input type="checkbox"/> Telephoned City Hall and/or City Job Line<br><input type="checkbox"/> Received email notification<br><input type="checkbox"/> Internet advertisement (specify website name)<br><input type="checkbox"/> Printed advertisement (specify publication) | <input type="checkbox"/> City of Culver City Website<br><input type="checkbox"/> Received interest card in mail<br><input type="checkbox"/> Friend or Relative<br><input type="checkbox"/> Posted Job Bulletin/Announcement (specify location)<br><input type="checkbox"/> Other (please specify) |
|--|---|

DO NOT WRITE BELOW THIS LINE

